## Blanco County South Library District

James A. and Evelyn Williams Memorial Library

1118 Main Street Blanco, Texas 78606

TELEPHONE (830) 833-4280 FAX (830) 833-2680



## **Volunteer Form**

Please complete this form and the attached Background Check Authorization Form and return it to the Library Director.

## **Personal Information**

Name:	Date:		
First	Last		
Mailing Address:			
Home Phone:	Cell Phone:		
Email Address:			
Physical limitations:			
	Previous Volunteer Experience		
Have you ever volunteered be	efore? □ Yes □ No		
If yes, please list where:			
If yes, please give us a brief	description of duties:		
	Emergency Contact		
1) Name:	Relationship:		
Phone Number:	Type of Phone Number (circle one): V	/ork Home	Cell
	References		
List two employers, supervisor	ors, teachers, or non-relatives we may contact for refer	ence:	
1) Name:	Relationship:		
Phone Number:	Type of Phone Number (circle one): V	/ork Home	Cell
2) Name:	Relationship:		
Phone Number:	Type of Phone Number (circle one): V	/ork Home	Cell
	(Turn Over)		

## **Volunteer Job Descriptions Available**

Please check the box of the duties that interest you.

■ Adopt-A-Shelf Volunteer – Main Duties: Maintain orderly & cle • Time commitment: 2 hours every 2 weeks, minimum of 6 n	
<ul> <li>Audio &amp; Visual Materials Maintenance – Main Duties: Mainta</li> <li>Time commitment:2-4 hours per month, minimum 6 month</li> </ul>	•
☐ Book Cover Volunteer – Main Duty: Cover books with vinyl	
<ul> <li>Time commitment: 1-2 hours per week</li> </ul>	
☐ Circulation Desk Volunteer – Main Duties: Circulate items, iss answer questions	sue library cards, shelve materials, and
<ul> <li>Time commitment: 2-3 hours per week or twice a month (d</li> </ul>	lepending on the shift)
■ Collection Replacing and Weeding Aide – Main Duties: Colle • Time commitment: 2 hours every 2 weeks, minimum 6 mon	•
<ul> <li>□ Coordinator of Children's Programs – Main Duties: Plan and</li> <li>• Time commitment: 2+ hours per month, minimum 6 month</li> </ul>	
<ul> <li>□ Coordinator of Teen Programs – Main Duties: Plan and imple</li> <li>• Time commitment: 2+ hours per month, minimum 6 month</li> </ul>	
<ul> <li>Coordinator of Community Programs – Main Duties: Plan ar</li> <li>Time commitment: 3+ hours, minimum 9 months</li> </ul>	nd implements community interest programs
■ E-Media Assistant – Main Duties: Maintain a set schedule to a  • Time commitment: 2 hours per month	assist patrons setting up e-reading devices
<ul> <li>□ Grant Seeker – Main Duties: Work with staff members to find,  </li> <li>• Time commitment: 3+ hours per month</li> </ul>	plan, and apply for grants.
☐ Homework Helper – Main Duties: Provide homework assistant	ce for students
<ul> <li>Time commitment: 2 hours per week, for duration of a school</li> </ul>	
☐ Library Literary Critic – Main Duties: Provide short reviews of materials	library books, movies, CDs, and other
Time commitment: Varies	
<ul> <li>Library Page – Main Duties: Maintain orderly &amp; clean shelves,</li> <li>Time commitment: TBD for teen volunteers (must have a sby Librarian)</li> </ul>	_
<ul> <li>□ Library Page Mentor – Main Duties: Mentor and train Library F</li> <li>• Time commitment: TBD</li> </ul>	Page (for current volunteers only)
☐ Online Library Sale Assistant – Main Duties: Price materials	and arrange for the sale of them online
Time commitment: 2 hours per month	-
I hereby certify that I have answered truthfully and have not knowing application. I understand that I am not guaranteed a volunteer postunderstand that, if accepted, I will work within my assigned areas compensation.	sition by submitting this application. I
Signature	Printed Name